



## **FCAR Committee Sign-Up Sheet**

**November 1, 2011 through October 31, 2012**

**"FCAR NEEDS YOUR HELP"**

**"PUT YOURSELF IN THE POSITION TO MAKE A DIFFERENCE"**

**-MOE VEISSI- (NAR 2012 President)**



I am so excited about the coming year and what we can do for our Association. It takes a lot of members to accomplish all the work for our association and our community. I am asking that you volunteer for at least one committee that you feel best suits you. I feel this coming year at FCAR is going to be great, so I'm asking you to be a part of it and you can make a difference.

### **Gloria Castle, FCAR President**

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|--|--|
| <input type="checkbox"/> <i>Affordable Housing</i>                   | <input type="checkbox"/> <i>Grievance*</i>                       |
| <input type="checkbox"/> <i>American Home Month/House Project</i>    | <input type="checkbox"/> <i>Informed Professional</i>            |
| <input type="checkbox"/> <i>Awards/Events</i>                        | <input type="checkbox"/> <i>Legislative/Political Affairs</i>    |
| <input type="checkbox"/> <i>Budget &amp; Finance*</i>                | <input type="checkbox"/> <i>Membership</i>                       |
| <input type="checkbox"/> <i>Communications</i>                       | <input type="checkbox"/> <i>Model Forms</i>                      |
| <input type="checkbox"/> <i>Community Service</i>                    | <input type="checkbox"/> <i>Professional Standards*</i>          |
| <input type="checkbox"/> <i>Education</i>                            | <input type="checkbox"/> <i>RPAC Fundraising</i>                 |
| <input type="checkbox"/> <i>Equal Opportunity/Cultural Diversity</i> | <input type="checkbox"/> <i>Young Professional Network (YPN)</i> |

*\*Indicates special requirements/experience is necessary for members to serve on these committees.*

**Name** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Phone/Cell:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

*Frederick County Association of REALTORS®, Inc.*

*529 West South Street, Frederick, MD 21701*

*(0) 301-663-0757 (F) 301-663-4646 (www.fcar.org)*



## 2012 FCAR Committee Descriptions

**Affordable Housing:** Committee goal is to find ways to help the community by addressing Affordable Housing issues. Committee works to counsel and educate prospective homeowners. May participate in fundraising, outreach and other special projects.

**Meets the 1<sup>st</sup> Wednesday each month @ 10:30 a.m.**

**American Home Month:** Annual May home improvement project. Members donate time, expertise and labor and join efforts with partners in the business community to help a neighbor in need. Committee works to improve the exterior of a local homeowner's property. Underscores our commitment to the improvement and enjoyment of our County.

**Meets as needed January – May.**

**Awards/Events:** Plans and sponsors annual Awards event. This celebration recognizes both REALTORS® and Affiliates. Committee also plans other special FCAR events.

**Meets as needed to plan events.**

**Budget & Finance:** Formulates annual budget in conjunction with business and strategic plan. Reviews committee budget requests, monthly financial statements and makes recommendations for budget revision as needed. Accounting/financial background required.\*

**Meets as needed.**

**Communications:** Concentrates on newsletter publication and works to create a better informed business environment. Devotes time to enhancing the image of the REALTORS®. Keeps up-to-date with new technology and emerging communication options.

**Meets the 1<sup>st</sup> Tuesday @ 1:00 p.m.**

**Community Service:** This committee is the community service arm of the Association. Coordinates fundraising projects and special community service events. Members volunteer and/or organize regular volunteer hours at the Soup Kitchen and other community locations.

**Meets the 1<sup>st</sup> Wednesday each month @ 11:30 a.m.**

**Education:** Plans and implements on-going continuing education classes for REALTORS®. Sponsors seminars and plans supplemental training classes designed to address the needs of all licensees.

**Meets the 1<sup>st</sup> Wednesday each month @ 9:00 a.m.**

**Equal Opportunity/Cultural Diversity:** Deals with local housing issues, particularly those affecting minorities, low and moderate income families and the disabled. May sponsor community awareness events.

**Meets the 2nd Wednesday each month @ 10:00 a.m.**

**Grievance:** Receives ethics complaints and arbitration requests and is responsible for the preliminary review and screening process. Requires full-time REALTOR® with three or more years of experience. \*

**Meets as needed.**

**Informed Professional:** Designed to enhance the knowledge and skills of FCAR members by offering free, non CE seminars covering a wide array of topics covering personal and business skills.

**Meets bi-monthly the 1<sup>st</sup> Wednesday of the month beginning November 2, 2011 @ 1:00 p.m**

**Legislative/ Political Affairs:** FCAR's voice in local and state politics. Members may attend county and state meetings. A liaison is appointed to attend MAR's meetings. Monitor and notify membership of local, state and national issues concerning the industry.

**Meets every Monday @ 8:30 a.m during legislative session and as needed at other times.**

**Membership:** Plans and conducts monthly membership meetings. Coordinates annual trade show, election and installation of officers and chooses the recipient of the Affiliate of the Year Award. Designs programs to focus on member recruitment and retention.

**Meets the 2<sup>nd</sup> Monday each month @ 9:30 a.m.**

**Model Forms:** Creates and revises local contract addenda and forms as necessary.

**Meets the 2<sup>nd</sup> Thursday each month @ 9:00 a.m.**

**Professional Standards:** Enforces Code of Ethics by following established hearing process. Minimum 3 years as full-time REALTOR® required. Minimum one year experience on the Grievance Committee.

**Meets as needed.**

**RPAC:** Helps educate members on RPAC and coordinates RPAC fundraisers.

**Meets as needed.**

**YPN:** Young Professional Network – "Bringing energy and innovation to the real estate industry." YPN helps young real estate professionals excel in their careers by giving them the tools and encouragement to become involved in four core areas: REALTOR® associations, real estate industry, peers and community.

**Meets as needed.**